



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Culture and Arts Commission

March 16, 2017

1. **CALL TO ORDER/ROLL CALL:** Chair Gamble called the meeting of the Culture and Arts Commission to order at 6:30 p.m. Commissioners present: Chair Pamela Gamble, Vice Chair Carolyn Livengood, Jeanne George, Bardi Rosman Koodrin, and Pamela Madden. Commissioners Absent: Carlos Gonzalez and Melodie Tobin. Staff: Kerry Burns, Tim Wallace and Ludmer Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Madden led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** MSC Madden/Rosman Koodrin for approval of the agenda. Approved unanimously.
4. **APPROVAL OF MINUTES:** MSC Rosman Koodrin/Madden to approve the minutes of the January 19, 2017 Culture and Arts Commission meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Commission Sponsorship of Community Day in the Park Children's Art Project – Superintendent Wallace presented options of different types of art projects that the Commission can deliver on Community Day for children to do. The Commission deliberated and agreed to deliver the stained glass sun catcher project during Community Day in the Park.
 - b. Discussion of Commission Participation in Dia de los Ninos – Chair Gamble asked if a date had been selected for Dia de los Ninos and Director Burns responded that the School Board had not yet selected a date. The Commission agreed that it would be best to continue the discussion to November to better prepare for the 2018 Dia de los Ninos.
 - c. Discussion of Word Art Project – The Commission moved this discussion to the following meeting to have input from all Commissioners.
8. **UNFINISHED BUSINESS:**
 - a. Report on Caltrans Permitting Process for Traffic Signal Controller Boxes Art

Project – Superintendent Wallace updated the Commission on the Caltrans permitting process for painting the traffic signal controller boxes selected by the Commission. Caltrans prefers that the traffic signal controller boxes use a polymer wrap instead of directly painting the boxes. He added that the polymer wrap will increase the cost of each box by \$800-\$1,200 but it also increases the life expectancy by 5-7 years. Director Burns added that with a polymer wrap the Commission will have greater control over the art work that is placed on the box and it will be safer for the artist since the painting will not occur in the right of way. **MSC Livengood/George** to use the polymer wraps for the Traffic Signal Controller Boxes Art Project. Motion carried with 3-2 vote. Commissioner Rosman Koodrin requested staff to provide more specifics about what artists will be required to submit for a polymer wrap art project. Superintendent Wallace will report back to the Commission at their April meeting.

- b. Update on Community Art Gallery Program – Superintendent Wallace told the Commission that there are 13 artist submissions with one day left before the deadline. He would update the Commission with the final list during their April meeting.
- c. Update on Possible Intersection Pavement Art Project – Superintendent Wallace informed the Commission that he had contacted Millbrae for information regarding their intersection pavement art project. The cost was approximately \$40,000 and required a two day street closure. The Commission deliberated and chose not to proceed with the project.
- d. Report on Status of Mural at Centennial Plaza – Superintendent Wallace told the Commission he spoke with the artist of the mural at Centennial Plaza and it would cost approximately \$16,000 to repair the damages caused by weathering. The artist stated there would not be any significant further degradation over the next two years. Superintendent Wallace added that currently the City is working on a Downtown Streetscape Plan that might affect Centennial Plaza. Director Burns added that staff would know over the year what will happen with the Downtown Streetscape Plan and would update the Commission periodically as events warrant.

9. **EXCLUDED CONSENT:** None.

10. **ITEMS FROM STAFF:** None.

11. **PUBLIC COMMENT:** None.

12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Commissioner Livengood requested that future minutes for the Culture and Arts Commission include first and last names under the “Roll Call” section.

13. **ADJOURNMENT:** With no other business to be conducted, **Chair Gamble** adjourned the meeting at 7:34 p.m.